



PERMANENT MISSION OF THE REPUBLIC OF THE PHILIPPINES
TO THE UNITED NATIONS AND OTHER INTERNATIONAL
ORGANIZATIONS, GENEVA

Advisory

Application for Passport and Other Consular Services via the GLOBAL ONLINE APPOINTMENT SYSTEM (GOAS)

Mga kababayan, considering the launch of the DFA GLOBAL ONLINE APPOINTMENT SYSTEM (GOAS) in Switzerland, the Consulate General is shifting to online appointments for passports via the GOAS:

1. Slots will be available on a monthly basis, beginning 01 May 2022.
2. To make a reservation, please visit the site: <http://www.passport.gov.ph>.
 - a. From the drop-down menu, choose Europe → Switzerland → PCG Geneva.
 - b. Fill out the online application form. You will be requested to provide only either a Gmail or Yahoo email address for confirmation purposes.
 - c. An email will be sent to your Gmail or Yahoo account. Please follow and complete the instructions.
(*Note: please complete within **thirty minutes**, otherwise the session expires and you will need to repeat the application procedure).
 - d. A second email – the CONFIRMATION email – will be sent to your account together with an APPLICATION PACKET.
 - e. Please download and print the form with the barcode, and present these together with other passport requirements, when you visit the Consulate General on the date and time of your confirmed appointment.

Note: All passport appointments booked using the old appointment system will be honored.

For detailed instructions, please follow the instructions in the infographic below.

PUBLIC ADVISORY

Application for Passport Services via the GLOBAL ONLINE APPOINTMENT SYSTEM (GOAS)



The Consulate General is now accepting appointments for **PASSPORT RENEWAL** via the DFA **Global Online Appointment System**.

To make an appointment, simply follow these steps:

STEP 1



GO TO

- <https://www.passport.gov.ph>

STEP 2



CHOOSE SITE AND SCHEDULE

- Select **Region** - "Asia Pacific", **Country** - "China" and **Site** "PCG Shanghai"
- Select preferred **date** and **time** from available slots

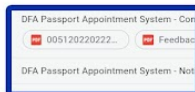
STEP 3



FILL OUT THE APPLICATION FORM

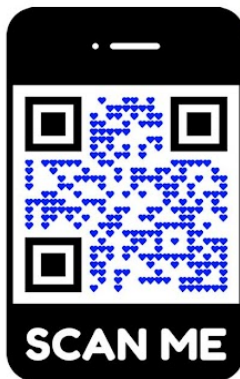
- Supply all **required information** and contact details
- Please provide **ONLY** either a **Gmail** or **Yahoo** email address

STEP 4



CONFIRM THE ONLINE APPOINTMENT

- A **email** will be sent to the email address you provided. To confirm the appointment, please **follow the instructions** indicated **within (1) hour**.
- A **confirmation email with an application packet** will be sent to your address. Download and print the application packet.
- **Print out the form** with the **barcode**, and on your confirmed appointment date, **bring this form** together with the **complete set of requirements** (for the list of requirements, please visit: <https://shanghaipcg.dfa.gov.ph/index.php/consular-services/passport>)



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3. For a list of requirements for passport applications, please visit: <https://genevapcg.dfa.gov.ph/consular-forms2>

4. For further inquiries, please visit or contact us at:

email : genevapcg.consular@dfa.gov.ph

tel no : (+41) 22 716 1930

6. For other consular services (i.e. Notarials), please click on the link Other Services to set an online appointment.

5. For matters related to the Philippine Overseas Labor Office, please set up an appointment and contact them directly at +41-22 -716 3258